
Daily Scrum Meeting Minutes (Day 13)

Attendees: Ajani Cole, Serkene Delice, Christian Mendez, Haruki Horiuchi, Ashley Agbonkhese

Start time: 10:00 pm

End time: 11:00 pm

Sekens Delice

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Working towards finalizing the project. The poster is completed, working on final deliverable
- **What is planned to be done until the next scrum meeting?**
 - Continuing work on final deliverable
- **What are the hurdles?**
 - Time scheduling

Ajani Cole

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Finalizing the project documentations.
- **What is planned to be done until the next scrum meeting?**
 - Finishing testing.
- **What are the hurdles?**
 - Time management

Christian Mendez

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Worked on final deliverables by collecting past meetings.
- **What is planned to be done until the next scrum?**
 - Continue with final deliverable work.
- **What are the hurdles?**
 - Time management.

Haruki Horiuchi

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
- Finish up for final deliverable
- ○ **What is planned to be done until the next scrum meeting?**
- Continue working on final zip
- **What are the hurdles?**
 - Time management.

Ashley Agbonkhese

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Work on final deliverable.
- **What is planned to be done until the next scrum meeting?**
 - Finishing touches for final deliverable.
- **What are the hurdles?**
 - Scheduling conflicts.